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PRINTING AND PHOTOGRAPHY DIVISION  
WEEKLY REPORT FOR PERIOD OF  
08 October - 14 October 1986

I. Status of Tasks Assigned by Senior Management:

Nothing to report this week.

II. Items or Events of Major Interest that have Occurred  
During the Preceding Week

yes (e)  
\* A. The Office of Logistics, Printing and Photography Division (OL/P&PD) ~~required overtime to complete~~ the Directorate of Intelligence Research Program for 1987 for the Directorate of Intelligence, ~~Office of Current Production and Analytic Support~~. The request for 935 copies of this 250 page book were ready for courier pick up at 0600 hours, 14 October, ~~1986 as required.~~

No staff notes only.  
\* B. The Office of Logistics, Printing and Photography Division (OL/P&PD) is currently working on a Combined Federal Campaign (CFC) brochure which is to be added to the OL Staff Meeting Notes. The brochure contains a group picture of the CFC Chairpersons, and individual pictures of each CFC Chairperson for OL. The brochure will be completed on Friday, 17 October 1986.

yes Ken will call to-morrow with more info. as to where they saw the article!  
C. The Office of Logistics, Printing and Photography Division (OL/P&PD) recently ~~discovered a paragraph regarding~~ read copier use discomfort which may be of interest to copier users. The article states that some photocopiers give off ozone gas and/or vapors from the toners used for printing, both of which can cause illness. While most people don't experience a problem if the copier is located in a large, well-ventilated area, if it's crowded into a small, stuffy room, the ozone can irritate the throat and the lungs, and toner vapors can cause nausea and faintness. Another potential health hazard is operating copy machines. They print by using an extremely bright light that sometimes (X) NO

↓ what the hell line "???"  
is the "bottom line"???

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includes ultraviolet and near-ultraviolet radiation, which can damage the retina of the eye and perhaps cause cataracts. When operating the copier, it's important that its radiation-proof cover be closed. If unable to close the cover because the item being copied is too large, operators should close their eyes or look away while the light is on.

No  
D. The Office of Logistics, Printing and Photography Division (OL/P&PD) received a priority request from the Office of Logistics, Procurement Management Staff for 17 vu-graphs at noon Monday, 13 October 1986. Work was performed all day and night to meet the imposed deadline. At 0900 hours, Tuesday 14 October many customer supplied changes were being incorporated. The vu-graphs were to be used for a briefing on the Coopers and Lybrand Report. The delivery deadline of 1230 was met.

yes  
\* E. The Office of Logistics, Printing and Photography Division (OL/P&PD) completed the President's Daily Brief (PDB) by midnight Thursday, October 9 and Friday, October 10 for their delivery to the President in Iceland. Normal completion time is 0530 A.M. As a first, OL/P&PD supplied support to the Directorate of Intelligence to produce the PDB on a Saturday night, 11 October, 1986.

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### III. Significant Events Anticipated During the Coming Week

Section III  
STAT 10  
Yes  
A. Representatives of the Office of Logistics, Printing and Photography Division (OL/P&PD) will brief FBIS personnel on the status of P&PD's recruitment effort associated with filling 10 positions at FBIS' [ ] location. The briefing, scheduled for Friday, 17 October will also address some technical aspects of the FBIS Modernization Program.

### IV. Management Activities and Concerns:

Need more STAT? (In support of what?)  
A. The Chief, Printing and Photography Division, Office of Logistics, (P&PD/OL) will provide a tour of the P&PD facility to the D/L and two Department of State officials on Monday, 20 October.

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